HORSETHIEF RESERVOIR

EMPLOYMENT APPLICATION

Thank you for your interest in joining the HorseThief Reservoir team. Please complete the application as fully as possible.

1. POSITION & AVAILABILITY

Position Applying For _____ **Date of Application** _____

Available Start Date _____ **Desired Pay (optional)** _____

☐ Full-Time ☐ Part-Time ☐ Seasonal

Availability: ☐ Weekdays ☐ Weekends ☐ Holidays ☐ Days ☐ Evenings

How did you hear about this opening? _____

2. APPLICANT INFORMATION

Full Name _____ **Preferred Name** _____

Phone _____ **Email** _____

Street Address _____ **City / State / ZIP** _____

Are you legally eligible to work in the United States? ☐ Yes ☐ No Are you at least 18 years old? ☐ Yes ☐ No

Do you have a valid driver's license? ☐ Yes ☐ No Has your license been suspended/revoked in the last 3 years? ☐ Yes ☐ No

Have you previously worked for HorseThief Reservoir? ☐ Yes ☐ No If yes, when/position: _____

If hired, you will be required to provide documentation verifying identity and authorization to work in the United States.

3. SKILLS & EXPERIENCE

Check any areas where you have experience or training:

☐ General maintenance / repairs	☐ Carpentry
☐ Groundskeeping / mowing	☐ Painting
☐ Hand & power tools	☐ Cleaning / facility care
☐ Tractor / skid steer / loader	☐ Customer service
☐ Trailer towing / backing	☐ Cash register / office
☐ Plumbing	☐ Event setup
☐ Electrical	☐ Other: _____

List any licenses, certifications, trade skills, equipment experience, or other qualifications relevant to the position:

_____

_____

_____

Why are you interested in working at HorseThief Reservoir?

_____

_____

4. EMPLOYMENT HISTORY

Please list your most recent employment first. Include relevant seasonal, part-time, self-employment, or volunteer experience when helpful.

EMPLOYER 1

Employer / Company _____ **Supervisor / Title** _____

City, State _____ **Phone** _____

Position Held _____ **Dates Employed** _____

Reason for Leaving _____ **May we contact?** ☐ **Yes** ☐ **No** _____

Briefly describe your main duties / responsibilities:

_____

EMPLOYER 2

Employer / Company _____ **Supervisor / Title** _____

City, State _____ **Phone** _____

Position Held _____ **Dates Employed** _____

Reason for Leaving _____ **May we contact?** ☐ **Yes** ☐ **No** _____

Briefly describe your main duties / responsibilities:

_____

EMPLOYER 3

Employer / Company _____ **Supervisor / Title** _____

City, State _____ **Phone** _____

Position Held _____ **Dates Employed** _____

Reason for Leaving _____ **May we contact?** ☐ **Yes** ☐ **No** _____

Briefly describe your main duties / responsibilities:

_____

5. EDUCATION & TRAINING

School / Program	City / State	Diploma, Degree, Certification or Training

6. REFERENCES

Please provide three professional or personal references who are not relatives.

Name	Relationship	Phone	Email

7. A LITTLE MORE ABOUT YOU

What strengths would you bring to the HorseThief Reservoir team?

_____

Tell us about a time you had to solve a problem, work independently, or handle an unexpected situation:

_____

_____

Is there anything else you would like us to know about your experience, schedule, or qualifications?

_____

8. APPLICANT ACKNOWLEDGMENT

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that false statements or material omissions may result in disqualification from consideration or termination of employment if discovered after hire. I authorize HorseThief Reservoir Benefit District to verify information provided in this application and to contact employers and references as permitted by law. I understand that submission of this application does not create a contract or guarantee of employment. If employed, I understand that employment is at-will, meaning either the employee or HorseThief Reservoir Benefit District may end the employment relationship at any time, with or without notice or cause, subject to applicable law.

Applicant Signature _____ **Date** _____

HORSETHIEF RESERVOIR BENEFIT DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER